

SLP 1500Y –Internship - Recommended Course Schedule

The following schedule outlines suggested timelines to meet minimum expectations and hours requirements for SLP1500Y Initial Internship – 6-week continuation.

Students should spend approximately ½ their time directly engaged in observation/client care (**16-20 hours per week**) and approximately ½ time in planning/preparation activities.

- Of the time spent in **client care**, students should achieve a minimum of 8-10 hours direct, “countable” hours per week on average (*i.e., less in the early weeks and more in the later weeks*). This includes shared practice, supervised practice, discussions with the Clinical Educator (CE) about the client, and with other professionals/caregivers individually or in groups.
- Refer to [this](#) document for guidelines on clinical hours with respect to the student’s involvement in observation (General guideline IB), and shared/supervised clinical practice (General guideline IIABC).

Week 1 Students are required to complete assessment and treatment plans for all sessions that are reviewed by the CE in addition, the CE should consider the use of regular journaling as a requirement for students to document their observations and progress.	ACTIVITI	SPECIFICS	COMPLETION DATE
	Practicum Contract	CE and student negotiate utilizing guided questions (focusing on relevant background, experiences, concerns and goals) and complete the form provided OR UPDATE with any changes and determine which minimum expectations still remain	End of Week 1
	NOTE: PLEASE INFORM THE COURSE INSTRUCTOR AS SOON AS POSSIBLE IF YOU ARE NOT ABLE TO PROVIDE AN OPPORTUNITY FOR THE STUDENT TO MEET ANY OF THE MINIMUM EXPECTATIONS AND WE WORK WITH YOU TO FIND AN ALTERNATE SOLUTION AND/OR ARRANGE AN EXTERNAL MEANS OF MEETING THE REQUIREMENT.		
	Practicum Contract	Student submits to U of T electronically via Quercus	Within two business days
	Orientation	Student should have an orientation and introduction to site and other staff, including service delivery models utilized and rationale for same OR review any changes to service delivery model, organizational structure etc.	End of Week 1
	OBSERVATION	Student observes Clients/CE at least 5 hours	END OF WEEK 1
	Shared Clinical Practice	Student engages in 5-10 hours	END OF WEEK 1
	Supervised Clinical Practice	Student engages in 0-5 hours – will vary depending if this is a new site or resumption	END OF WEEK 1
	Planning/preparation/report writing/supervision meetings	Student spends approximately ½ time (20 hours) in these activities	WEEK 1-6
	NOTE: OF THE TIME SPENT IN CLIENT CARE, STUDENTS REQUIRE A <u>MINIMUM</u> OF 8-10 DIRECT, “COUNTABLE” HOURS PER WEEK IN THIS COURSE. THIS INCLUDES TIME SPENT IN SHARED PRACTICE, SUPERVISED PRACTICE, DISCUSSIONS ABOUT THE CLIENT, CONSULTATION WITH OTHER PROFESSIONALS/CAREGIVERS INDIVIDUALLY OR IN GROUPS.		
	Guided Observations	Initiate and conclude as per <i>Minimum Expectations</i>	Week 1
	Common Tests/Tools	Initiate, as per <i>Minimum Expectations</i>	Week 6
	Full Assessments	Initiate, as appropriate, as per <i>Minimum Expectations</i>	Week 6
	Management Approach	Initiate, as per <i>Minimum Expectations</i>	Week 6
	Written Reports	Initiate, as per <i>Minimum Expectations</i>	Week 6

Weeks 2 to 5	ACTIVITIES	SPECIFICS	COMPLETION DATE
	OBSERVATION	Student observes Clients/CE as needed/requested	WEEK 2 TO 6
	Shared Clinical Practice	Student engages in approximately 2 ½ hours/week as appropriate to the caseload and/or requested/required by student	WEEK 2 TO 6
	Supervised Clinical Practice	Student gradually increases time from to a <u>maximum</u> of 17 hours/week as appropriate to the caseload	WEEK 2 TO 6
	Planning/preparation/report writing	Student spend approximately ½ time (20 hours/week) in these activities	WEEK 1 TO 6
	NOTE: Of the time spent in client care, students require a <u>minimum</u> of 8-10 Direct, “countable” hours per week in this course. This includes shared practice, supervised practice, discussions about the client, consultation with other professionals/caregivers individually or in groups.		
	Teaching Clinic #1	Full-day Friday meeting of all students (virtually) at U of T	Week 3 Friday, November 27
	Teaching Clinic #2 – Education Session	Full-day meeting of all students (virtually) at U of T for education activities	Week 4 Monday, November 30
	Common Tests/Tools	Initiate/continue as per <i>Minimum Expectations</i>	Week 6
	Full Assessments	Initiate/continue, as appropriate, as per <i>Minimum Expectations</i>	Week 6
	Management Approach	Initiate/continue as per <i>Minimum Expectations</i>	Week 6
	Written Reports	Initiate/continue, as per <i>Minimum Expectations</i>	Week 6
	Hearing Disorders Assignment	Initiate/continue; identify client as able	Week 6
	Midterm Conference- Assessment of Student Performance	CE and Student hold conference	End of Week 3
	Midterm Conference- Assessment of Student Performance	Student submits mid-term performance reports and comments electronically to U of T via Quercus	End of Week 3
Week 6	NOTE: Please notify the course instructor ASAP if you feel the student may be at risk of not achieving a 5 (meets expectations) in all areas of the assessment by the end of placement.		
	ACTIVITIES	SPECIFICS	COMPLETION DATE
	OBSERVATION	Student observes Clients/CE as needed/requested	Week 2 to 6
	Shared Clinical Practice	Student engages in approximately 2 ½ hours/week as appropriate to the caseload and/or requested/required by student	Week 2 to 6
	Supervised Clinical Practice	Student gradually increases time from to a <u>maximum</u> of 17 hours/week as appropriate to the caseload	Week 2 to 6
	Planning/preparation/report writing	Student spend approximately ½ time (20 hours/week) in these activities	Week 1 to 6
	Common Tests/Tools	Initiate/continue, as per <i>Minimum Expectations</i>	Week 6
	Full Assessments	Initiate/continue, as appropriate, as per <i>Minimum Expectations</i>	Week 6
	Management Approach	Initiate/continue, as per <i>Minimum Expectations</i>	Week 6
	Written Reports	Initiate, as appropriate, as per <i>Minimum Expectations</i>	Week 6
	Hearing Disorders Assignment	Initiate/continue, as appropriate	Week 6
	Final Conference – Assessment of Student Performance	CE and Student hold conference	Week 6
	NOTE: Please notify U of T IMMEDIATELY if student receives a ranking of less than 5 in <u>any</u> category.		
	Student Clinical and Professional Development Goals	Student and CE complete together	Week 6

	Submission of final Conference – Assessment of Student Performance AND Clinical/professional Goals	a. Student submits final performance reports and comments electronically to U of T via Quercus; b. and validates this submission via email as per instruction is on Quercus course.	Within two business days of the end of placement.
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Post Placement	ACTIVITIES	SPECIFICS	COMPLETION DATE
	Hearing Disorders Assignment	Student submits separately to U of T via SLP 1532H Hearing Disorders Quercus Course.	By January 4, 2021
	Submission of Final Assessment of Student Performance	Student submits final performance reports (Assessment of Professional Behaviour and Assessment of Clinical Skills and comments) to U of T as per guidelines on Quercus.	2 days post placement.
	Minimum Expectation Evidence	Student uploads minimum expectations to Quercus post-placement for peer review. Completes peer review of evidence of 1 other student.	Uploaded and peer review complete by January 4, 2021
	Record-Keeping Summary Table	Student completes other record-keeping tasks as outlined on table.	January 4, 2021